



March 13, 2026

Subject: Policy Update Regarding Credit Card Payment Processing Fees

Dear Valued Customers:

We trust this message finds you well. We would like to inform you of an update to our company policy regarding credit card payments. As part of our ongoing effort to manage increasing payment processing costs while maintaining efficient operations, we are implementing an adjustment to our existing credit card surcharge policy.

Effective April 1, 2026, a 3% processing surcharge will be applied to all credit card transactions, regardless of order size. Previously, this surcharge applied only to orders exceeding \$5,000. This update reflects the continued rise in credit card processing costs and allows us to maintain consistent pricing and service levels for our customers.

Customers will continue to have the option to choose between two primary payment methods when placing an order with us:

1. Credit Card Payment Option

If you opt to pay for your order using a credit card, the total amount will be charged upon order shipment. A 3% processing fee will be applied to the total transaction amount.

2. Credit Terms Option

For customers who prefer credit terms such as Net 30, we ask that you issue a Purchase Order (PO) for payment. Payments under credit terms should be made via ACH (preferred) or check, according to the agreed-upon payment schedule.

Our goal is to continue working closely with you to ensure a smooth and transparent payment process. If you would like to review or establish credit terms as an alternative to credit card payments, please contact your designated local sales representative.

We appreciate your understanding and your continued trust in Test Equipment Distributors. If you have any questions regarding this policy update, please do not hesitate to reach out.

Sincerely,

MICHAEL NINACS
President, Test Equipment Distributors
mninacs@tedndt.com

Equipment | Accessories | Supplies | Service | Repair

YOUR ONE COMPLETE NDT SOURCE

Test Equipment Distributors, LLC | 1370 Piedmont | Troy, MI 48083
(248) 524-1900 | (800) 521-1730

www.tedndt.com